

Lyceum Model United Nations Rules of Procedure

Governing Rules and Rules of Conduct

1.1 Precedence of Rules of Procedure.

The Lyceum Model United Nations Rules of Procedure shall be the official Rules of Procedure for all Lyceum Model United Nations simulations. The Rules of Procedure shall be provided to all Representatives prior to the Conference. While these rules may not be exhaustive, the Chairperson will assist the committee in to use the rules toward advancing the work of the deliberative body.

1.2 Quorum/Majority.

A quorum is one-fourth of the member delegations in attendance for each Committee; a majority is one-half of the member delegations in attendance for each Committee,

- A quorum must be present at all times during Committee sessions,
- A majority must be present for a substantive question to be put to a vote,
- It is the responsibility of the Chair to ensure that a quorum is present at all times.

1.3 Chairperson.

In addition to exercising such authority conferred upon the Chair elsewhere in these rules, the Chair shall,

- Declare the opening and closing of each session,
- Ensure the observance of the rules,
- Direct the discussions of the Committee, and accord the right to speak,
- Advise the Committee on methods of procedure that will enable the body to accomplish its goals, and
- Rule on Points and motions, and subject to these rules, have complete control of the proceedings of the Committee and the maintenance of order at its meetings.

1.4 Selection of Agenda Topics.

Agenda topics shall be selected and approved by the Lyceum of Monterey County prior to the start of the conference. Once selected, these topics are fixed for the duration of the conference.

1.5 Diplomatic Courtesy.

All participants in the Lyceum Conference must accord Diplomatic Courtesy to all credentialed Representatives, Staff, Faculty Advisors, and Observers at all times, Representatives who persist in obvious attempts to disrupt the session shall be subject to expulsion from the Committee by the Chair,

- The Lyceum staff reserves the right to expel any Representative or delegation from the Conference.

2.1 Speeches.

The rights of the delegation to the floor when recognized are paramount and shall not be infringed. No Representative may address the Committee without obtaining the permission of the Chair,

- Delegations, not Representatives, are recognized to speak; more than one Representative from the same delegation may speak when the delegation is recognized,
- Speakers must keep their remarks germane to the subject under discussion,
- Representatives, at the conclusion of a substantive speech, will be allowed, if they are willing, to answer questions concerning their speech,
- A delegation that desires to ask a question of the speaker should signify by raising a Point of Inquiry,
- A speaker may yield the floor only to the Chair and not to another delegation.

2.2 Recognition of Speakers.

In order to better facilitate debate, and provide with the exception of Points, Delegations wishing to speak on an item before the body will signify by raising their placards,

- The Chair shall recognize speakers in a fair and orderly manner,
- Motions take the same precedence as speeches.

2.3 Right of Reply.

The Chair may accord a Right of Reply to any Representative if a speech by another Representative contains unusual or extraordinary language clearly insulting to personal or national dignity,

- Requests for a Right of Reply shall be made in writing to the Chair.

2.4 Draft Resolutions.

Chairpersons and those delegated with such authority shall assist delegations in the resolution drafting process throughout the conference. Upon completion, draft resolutions may be submitted to the Committee Chairperson for acceptance,

- For a draft resolution to be considered, it must be organized in content and flow, in the proper format, have a minimum of 25% of the delegations in attendance listed as sponsors,
- After acceptance by the Dais, draft resolutions shall be provided to the body at which point they shall be available for discussion and Closure of Debate.

2.5 Amendments.

Amendments with 15% of the body as sponsors may be submitted any time after the respective resolution has been made available for discussion.

- An amendment will be considered “friendly” if all sponsors of the draft resolution or report are also sponsors of the amendment.

2.6 Method of Voting.

The Committee shall normally vote by a show of raised placards. A delegation may vote in favor, opposed, or abstain from the vote.

- The Chair may grant a request by a delegation for a roll call vote on any substantive matter,
- Representatives shall reply “yes,” “no,” “abstain,” or “abstain from the order of voting” and
- A member may abstain from the order of voting once during a roll call; a second abstention from the order of voting will be recorded as an abstention.

2.7 Conduct During Voting.

Immediately prior to a vote, the Chair shall describe to the Committee the item to be voted on, and shall explain the consequences of a “yes” or a “no” vote. Voting shall begin upon the Chair’s declaration “we are now in voting procedure,” and end when the results of the vote are announced,

- Once in voting procedure, no Representative shall interrupt the voting except on a Point of Order or Point of Information concerning the actual conduct of the vote,
- Rights of Explanation are permitted on all substantive votes after voting. The Chair may limit time for Rights of Explanation.

2.8 Adoption by Consensus. The adoption of draft resolutions, reports and amendments by consensus is desirable when it contributes to the effective and lasting settlement of differences, thus strengthening the authority of the United Nations,

- Any Representative may request the adoption of an amendment or draft resolution by consensus at any time after closure of debate has passed,
- The Chair then shall ask whether there is any objection to a consensus and then shall ask if any Member States wish to abstain from consensus,
- If there is no objection, the proposal is approved by consensus, and
- If any Representative objects to consensus, voting shall occur as otherwise stated in these rules.

Points

3.1 Point of Order.

During the discussion of any matter, a Representative may rise to a Point of Order if he/she believes that the Committee is proceeding in a manner contrary to these rules,

- The Representative will be recognized immediately by the Chair and the point ruled on,
- A Representative rising to a Point of Order may not speak substantively on any matter,
- If a Representative’s ability to participate in the Committee’s deliberations is impaired for any reason, the Representative may rise to a Point of Order, and
- A Point of Order may interrupt a speaker.

3.2 Point of Information.

A Point of Information is raised to the Chair if a Representative wishes to obtain a clarification of procedure or a statement of the matters before the Committee,

- Representatives may not interrupt a speaker on a Point of Information.

3.3. Point of Inquiry.

During substantive debate, a Representative may question a speaker by rising to a Point of Inquiry,

- Questions must be directed through the Chair and may be made only after the speaker has concluded his/her remarks, but before he/she has yielded the floor,
- Representatives may not interrupt a speaker on a Point of Inquiry.

Rules of Procedure

4.1 Suspension of the Meeting.

During the discussion of any matter, a Representative may move to suspend the meeting. Suspending a meeting recesses it for the time specified in the motion,

- This motion requires a second,
- This motion is not debatable,
- The Chair may request that the delegation making the motion modify the time of suspension,
- If the motion passes, the Committee, when it reconvenes, will continue its business from the point at which the suspension was moved.

4.2 Suspension of the Meeting for Moderated Caucus/Consultative Session.

The Committee may choose to suspend the rules and enter a moderated caucus/consultative session if the members determine that this process will better facilitate the discussion of a particular issue,

- The motion should specify a length of time and a moderator for the consultative session,
- A moderator can be a Representative or Chair from the Committee,
- This motion requires a second,
- Two delegations may speak in favor of the motion and two opposed; the motion shall then be put to a vote, and
- The body will move immediately into a formal session at the conclusion of consultative session.

4.3 Adjournment of the Meeting.

The motion of adjournment means that all business of the Committee has been completed, and that the Committee will not reconvene until the next annual session,

- This motion requires a second,
- This motion is not debatable.

4.4 Adjournment of Debate.

During the discussion of any draft report, draft resolution or amendment, a Representative may move for Adjournment of Debate,

- Adjournment of Debate on a draft report, draft resolution or amendment has the effect of tabling that item and allows the Committee to move on to another draft report, resolution or amendment,
- This motion requires a second,
- Two delegations may speak in favor of the motion, and two opposed; the motion shall then be put to a vote, and
- An item upon which debate has been adjourned must pass a vote of Reconsideration before it may be brought back to the floor for consideration.

4.5 Closure of Debate.

A Representative may move to close debate on a draft report, draft resolution or amendment before the Committee at any time. The effect of this motion, if passed, is to bring a draft report, resolution or amendment that is on the floor to a vote,

- This motion requires a second,
- Two delegations may speak against closure; the motion shall then be put to a vote,
- Representatives should specify whether the motion for closure applies to an amendment or a draft report/resolution,
- If closure passes on a draft report/resolution, all amendments on the floor will be voted on in the reverse order from which they were moved to the floor, and
- After voting on all amendments is completed, the draft report or resolution shall be voted upon in accordance with these rules. At the conclusion of voting procedure, the draft report, draft resolution or amendment being voted on is removed from consideration for future discussions, regardless of whether the proposal passes or fails. Debate then continues on the current agenda topic under discussion.

4.6 Consideration of Agenda Topics.

Agenda topics will be considered in the order in which they appear in the Issues at AMUN handbook, unless that order is altered by the passage of a motion for Consideration of Agenda Topics,

- This motion requires a second,
- This motion is not debatable.

4.7 Limits on Debate.

A motion to limit or extend the time allotted to each delegation, or limit the number of times each delegation can speak on a proposal, is in order at any time,

- This motion requires a second,
- This motion is not debatable,
- The time allotted for substantive speeches shall be no less than two minutes,
- The time allotted for procedural speeches shall be no less than one minute,
- This motion may limit the number of Points of Inquiry a speaker may accept to a minimum of one, and

- A motion to limit the time of debate on an agenda topic, draft report, draft resolution, or amendment is also in order.

4.8 Reconsideration of Proposals.

A motion for Reconsideration of Proposals is in order on a report, amendment or draft resolution which has passed or failed when put to a final vote. The motion is also in order for proposals on which Adjournment of Debate has passed (rule 4.4),

- This motion requires a second and a two-thirds majority vote for passage,
- Two delegations may speak opposed to the motion, and
- If the motion passes, the issue is brought back before the body for debate and may be voted on again

4.9 Consideration of Draft Resolutions.

A draft resolution may be moved to the floor by a motion for Consideration of Draft Resolutions,

- This motion requires a second,
- The motion is not debatable,
- Only one draft resolution may be on the floor at any time,
- If the motion passes, the delegation moving consideration will be allowed to speak first on the draft resolution, if desired.

4.10 Consideration of Amendments.

To bring an amendment to the floor for discussion, a delegation must first be recognized by the Chair,

- No verbal second is required,
- The Committee Secretariat will present the amendment to the body, and
- The delegation moving consideration will be allowed to speak first on the amendment, if desired.

Short Form – Rules of Procedure and Order of Precedence				
Rules	Second?	Debatable?	Vote required	Description
3.1 Point of Order	No	No	None	Point out a misuse of the rules.
3.2 Point of Information	No	No	None	Ask any question of the Chair, or gain a clarification
3.3 Point of Inquiry	No	No	None	Ask a question of a speaker at the end of his or her speech, prior to the Delegation’s yielding the floor
4.1 Suspension of the Meeting	Yes	No	Simple Majority	Recess the meeting for a specific period of time
4.2 Moderated Caucus/Consultative Session	Yes	No	Simple Majority	Suspend rules for a moderated caucus.
4.3 Adjournment of the Meeting	Yes	No	Simple Majority	Used to end the meeting for the year.
4.4 Adjournment of Debate	Yes	2 pro 2 con	Simple Majority	Remove from consideration any proposal on the floor without a vote on the content of that issue
4.5 Closure of Debate	Yes	No	Simple Majority	End debate on any proposal on the floor and bring it to an immediate vote
4.6 Consideration of Agenda Topics	Yes	No	Simple Majority	Change the order in which agenda items are discussed
4.7 Limits on Debate	Yes	No	Simple Majority	Impose (or repeal) a limit on the length of any form of debate
4.8 Reconsideration of Proposal	Yes	2 pro 2 con	2/3 Majority	Reconsider an item on which debate has been adjourned or upon which a vote has been taken.
4.9 Consideration of Draft Resolutions	Yes	No	Simple Majority	Bring a draft resolution to the floor for discussion
4.10 Consideration of Amendments	No	No	None	Bring an amendment to the floor for discussion